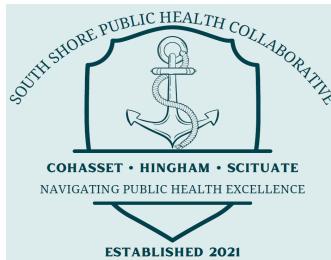


Advisory Board

Pam Fahey, Cohasset
Susan Sarni, Hingham
Drew Scheele, Scituate

**Advisory Board Alternate Members**

Joan Taverna, Cohasset
Elizabeth Miller, Hingham
Erica Souris, Scituate

South Shore Public Health Collaborative

Meeting Minutes Tuesday July 1, 2025, at 11:00 am

11:00AM Welcome & Roll Call

Pam Fahey called the meeting to order at 11:07AM.

Roll call vote: Pam Fahey (Cohasset), Susan Sarni (Hingham), Drew Scheele (Scituate)

11:10AM Fiscal Year 2026 (FY26) Workplan & Budget Review

Cynthia Baker provided a walkthrough of the draft Fiscal Year 2026 (FY26) Public Health Excellence (PHE) budget. The coalition discussed adjusting their hiring and budgeting strategy to recombine the Social Worker and Shared Services Coordinator role. As the coalition has immediate social worker support needs, the group discussed continuing to prioritize hiring as quickly as possible. BME Strategies will provide process development and improvement support in anticipation of training the incoming hire in Shared Services Coordination before offboarding later in the fiscal year.

The coalition also discussed inspectional capacity in each of the municipalities. Susan Sarni voiced Hingham's need for additional support in the coming months. Cynthia Baker will follow up with Susan to schedule a discussion of Hingham's needs to proactively assess opportunities to leverage PHE capacity to provide interim support.

Vote to approve the FY26 Budget

Drew Scheele motioned to approve the FY26 Budget. Pam Fahey seconded.

Roll Call Vote: Pam Fahey-aye, Drew Scheele-aye, Susan Sarni- aye

Motion carried: 3-0

The coalition reviewed the FY26 Workplan and discussed the selected objectives. The coalition agreed to align on the following themes:

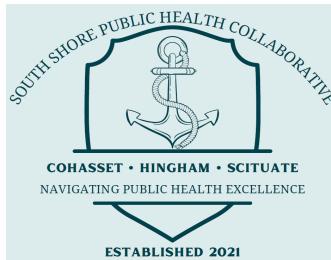
Sustainability 1

- Improved sharing of resources: Develop a framework to optimize operational efficiency and effectiveness

Sustainability 2

Advisory Board

Pam Fahey, Cohasset
Susan Sarni, Hingham
Drew Scheele, Scituate



Advisory Board Alternate Members

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Elizabeth Miller, Hingham
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- Communication & engagement: Raise community awareness of shared services and benefits to residents

Performance Standards 1

- Facilitate targeted training opportunities for staff members to address gaps in meeting the Performance Standards

Performance Standards 2

- Disease Control & Prevention: Ensure adherence to infectious disease case investigation requirements, while enhancing staff training.

Elective 1

- Maternal, Child, and Family Health: Support caregivers and newborns

Elective 2

- Custom objective focused on Social Work & Hoarding support, in partnership with the BU School of Social Work.

Vote to approve the FY26 Workplan

Drew Scheele motioned to approve the FY26 Budget. Susan Sarni seconded.

Roll Call Vote: Pam Fahey-aye, Drew Scheele-aye, Susan Sarni- aye

Motion carried: 3-0

11:55AM Community Updates

The coalition did not discuss Community Updates.

12:00PM Meeting Closure

Drew Scheele motioned to adjourn the meeting. Pam Fahey seconded the motion.

Roll Call Vote: Pam Fahey-aye, Drew Scheele-aye, Susan Sarni- aye

Motion carried: 3-0

Meeting adjourned at 12:03PM.

South Shore Public Health Collaborative

July 1, 2025



Agenda

I. Welcome & Roll Call

- a. Vote to approve June 12th Meeting Minutes**

II. Fiscal Year 2026 (FY26) Workplan & Budget Review

- a. Vote to approve FY26 Workplan & Budget**

III. Community Updates

IV. Adjournment

Approval of June 12th meeting minutes

FY26 Workplan & Budget Review

FY25 Closeout & FY26 Planning: Key Dates



June

Thursday, June 12th

- Initial review/discussion of workplan and budget guidance

July

Tuesday, July 1st

- Regular coalition meeting for approval of workplan & budget

Thursday, July 3rd

- Submit FY26 materials to OLRH
- Conclude invoicing for FY25

Vote to approve FY26 documentation

Community Updates

Adjournment

Next Meeting Date:

- 1) Thursday, July 10th at 2PM