

Advisory Board

Pam Fahey, Cohasset
Susan Sarni, Hingham
Drew Scheele, Scituate

**Advisory Board Alternate Members**

Joan Taverna, Cohasset
Elizabeth Miller, Hingham
Erica Souris, Scituate

South Shore Public Health Collaborative**Meeting Minutes
Thursday August 7, 2025, at 2:00 PM****2:00 PM Welcome & Roll Call**

Pam Fahey called the meeting to order at 2:08 PM.

Roll call vote: Pam Fahey (Cohasset), Susan Sarni (Hingham), Drew Scheele (Scituate)

Introduction to Zahra Ehtesham

Cynthia Baker introduced Zahra Ehtesham, who will be serving as the main point of contact and interim Shared Services Coordinator.

Vote to Approve Alternative Posting Location

Drew Scheele motioned to adopt posting methods complying with 940 CMR 29.03(3) and elected to make the regional website the collaborative's central posting location moving forward. Pam Fahey seconded the motion.

Roll Call Vote: Pam Fahey-aye, Drew Scheele-aye, Susan Sarni- aye

Motion carried: 3-0

To accommodate the needs of all members, an arrangement was made for Scituate to post its agendas on its municipal website, as this was communicated by Drew Scheele to be their preferred method. Zahra Ehtesham will circulate the language for each municipality to post on their website in compliance with the alternative posting method.

2:16 PM End of FY25 Reporting Update

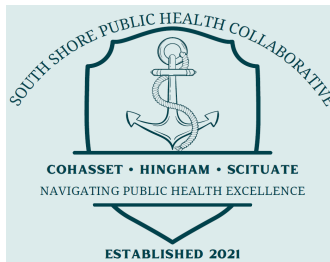
Zahra Ehtesham provided a reporting update on the end of Fiscal Year 2025 reporting. Regular budget check-ins following each tri-annual reporting period will be implemented for this fiscal year.

2:35 PM Review of Staffing Needs and Shared Resources

The coalition discussed staff capacity in each of the municipalities. Pam Fahey and Drew Scheele each reiterated their community's need for social work support. Susan Sarni voiced Hingham's need for additional nursing support, specifically for MAVEN coverage and recreational camp inspections in the

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upcoming fiscal year. The coalition also discussed exploring supplementation of the current Title 5 contractor budget to further support Hingham as needed.

The coalition then addressed the strategic management of shared resources and collective staffing. The discussion included exploring ways to formalize communication channels, ensuring shared staff can effectively provide progress updates on workplan activities to the coalition. The BME team will provide templates for the Advisory Board's review ahead of the next coalition meeting.

2:55 PM Community Updates

The coalition did not discuss Community Updates.

3:08 PM Adjournment

Drew Scheele motioned to adjourn the meeting. Pam Fahey seconded the motion.

Roll Call Vote: Pam Fahey-aye, Drew Scheele-aye, Susan Sarni- aye

Motion carried: 3-0

Meeting adjourned at 3:08 PM.